

APPLICATION FORM WITHIN THE SCOPE OF THE PERSONAL DATA PROTECTION LAW

According to the 11th article of PDPL, you have the following rights by applying to our Company: 1.To learn whether the personal data is processed or not, 2.If the personal data is processed, to request information related to this, 3. To learn the purpose of processing the personal data and whether the data is used for the suitable purpose or not, 4. To know the third persons that the personal data is transferred both inboard and abroad, 5. To request the data to be corrected, in case the personal data is processed incomplete or incorrect, 6. As to be evaluated within the principles of purpose, duration and legitimacy, to request your personal data to be erased or destroyed in case that the reasons for processing your personal are removed, 7. To request the notification to the third parties in case that your personal data is corrected, erased or destroyed, 8. To object the result occurred against you by analyzing the processed data through automatic systems only, 9. To request the the recover of the loss happened due to processing the data against the laws.

It is necessary and sufficient for the Data Owners to deliver their requests with the following methods for using their rights in accordance with the 1st paragraph of the 13th article of the PDP Law;

Application Method	The Address of the Application	The Information To Be Specified At The Application Delivery
Application In Person (The Owner of the Application By Coming in person Authentication of the Identity With the document Application)	Şenlikköy Mahallesi, Yeşilköy Cd. No:19, 34153 Bakırköy/İstanbul	On the envelope "Personal Data Protection Law Information Request within the scope" Will be written.
Notification with Notary	Şenlikköy Mahallesi, Yeşilköy Cd. No:19, 34153 Bakırköy/İstanbul	"Information Request Within the Scope of the Personal Data Protection Law" will be written on the envelope
"Secure Electronic Signature" By signing Registered Electronic Mail (KEP) Through	kuzutoplukonutinsaat@hs02.kep.tr	To the subject section of the e-mail "Personal Data Protection Law Information Request" Will be written.

It is mandatory to have the name; surname and if the application is written, the signature; T.R. Identity Number of the Turkish Republic Citizens; the nationality, passport number or the identification Number if available for the foreigners; the place of residence or workplace address on the basis of notification; if available, electronic mail address on the basis of notification; telephone number and the subject of the request at the application. Also the information and documents related to the subject are attached to the application.

In the application that contains your explanations related to the right that you request to use and that you will apply for using your rights for being the personal data owner and that are specified above, the issue that you request should be clear and understandable, the subject should be related to you or if you are acting on behalf of another person, you should be exclusively authorized about this subject and certify your authorization, it should include the identity and address information of the application and the documents that certify your identity should be attached to the application.

It is not possible to request on behalf of personal data owners by the third parties. For the request of a person other than the personal data holder himself/herself, there should be a special letter of proxy arranged by the personal data owner about this subject for the name of the person who will apply.

The applications that you do within this context will be concluded in the shortest possible time and within 30 (thirty) days at the latest. The aforementioned applications are free of charge. However, in case that the operation requires additional cost, the price that is determined by the Council of Protecting the Personal Data will be taken by our company .

Name Surname:
T.R. Identity Number:
Address:
Mobile Phone:
E-Mail (We will be able to respond to you faster if you specify):

In order to provide the security of your personal data, our company may contact to you after your application is delivered in order to confirm that you are the data owner and may request some documents and information from you about this aspect.

APPLICATION OWNER REQUEST DETAIL According to the Personal Data Protection Law, please specify your request within the scope of your rights mentioned above:

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DECLARATION

With the title of the Data Owner, I request the evaluation of my application according to the 13th article of the Personal Data Protection Law and;

(Please select the method of the response by marking (X))

I want it to be sent to me by mail.	<input type="checkbox"/>
I want it to be sent to me by E-mail / Kep address.	<input type="checkbox"/>
I want to receive it by hand.	<input type="checkbox"/>

Date:

Name Surname:

Signature: